

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING AND EXECUTIVE SESSION

DATE: January 24, 2013

TIME: Regular Meeting 7:00 p.m. – Board Room
Executive Session to follow Regular Meeting

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

Motion _____ Second _____ Vote _____

- E. Approval of the Minutes

1-6

It is recommended that the Governing Board approve the Minutes of the January 10, 2013 Regular Meeting (all Governing Board Members were in attendance).

Motion _____ Second _____ Vote _____

- F. Current Events: Governing Board and Superintendent

Brandon Price, Social Studies teacher at Mountain Sky, will share how he and the staff are collaborating to reach the common core goals for 7th and 8th grade.

- G. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

- H. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers 7
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- *B. Personnel Items 8-11
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 12-13
1. Mr. Holland's Opus Foundation donated musical instruments with a value of \$11,228.00 to be used for the benefit of students at Manzanita Elementary School.
 2. Fry's Food Store donated a check in the amount of \$500.00 to be used for the benefit of students at Desert Foothills Junior High School.
 3. General Mills Box Tops for Education donated a check in the amount of \$641.50 to be used for the benefit of students at Moon Mountain Elementary School.
 4. General Mills Box Tops for Education donated a check in the amount of \$516.10 to be used for the benefit of students at Mountain Sky Junior High School.
 5. General Mills Box Tops for Education donated a check in the amount of \$359.30 to be used for the benefit of students at Roadrunner Elementary School.
 6. General Mills Box Tops for Education donated a check in the amount of \$521.80 to be used for the benefit of students at Sunnyslope School.
 7. General Mills Box Tops for Education donated a check in the amount of \$516.10 to be used to purchase library books for students at Mountain Sky Junior High School.
 8. General Mills Box Tops for Education donated a check in the amount of \$357.00 to be used for the benefit of students at Mountain View School.
 9. Rodel Foundation of Arizona donated a check in the amount of \$9,962.00 to be used for the MAC-Ro Math Program for the benefit of participating students at Acacia, Desert View, Mountain View, Shaw Butte, and Sunnyslope Elementary Schools.
 10. Safeway Foundation donated a check in the amount of \$1,869.00 to be used for the benefit of students and families at Cactus Wren Elementary School.
 11. Walmart donated two checks with the total amount of \$1,000.00 to be used for the benefit of students at Palo Verde Middle School.
 12. Kroger (Fry's Food Stores) donated a check in the amount of \$500.00 to be used for the benefit of students at Sunnyslope School.
 13. Lookout Mountain Elementary School Parent/Teacher Organization donated a check in the amount of \$7,558.90 to be used to purchase document cameras for the benefit of students.
 14. DonorsChoose.org donated books and audio books with a value of \$893.76 to be used for the benefit of students at Chaparral Elementary School.
 15. Atlasta Catering and Event Concepts donated an appetizer buffet and catering services with an approximate value of \$1,200.00 for the Academic Support Programs holiday appreciation dinner.

II. CONSENT AGENDA (continued)

***C. Public Gifts and Donations (continued)**

16. Albertsons Market donated a check in the amount of \$1,000.00 to be used for the benefit of students at Sweetwater School.

17. Kroger (Fry's Food Stores) donated a check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.

18. McCarthy Building Companies, Inc. donated a check in the amount of \$6,500.00 to purchase iPads to assist with the Teacher Evaluation Process.

*D. Designation of the Superintendent and In-House Legal Counsel to Receive Service of Process 14-15

*E. Acceptance of the Target Field Trip Grant in the Amount of \$700.00 16

III. INFORMATION / DISCUSSION ITEMS

A. Northwest Light Rail Extension Update (Carla Kahn and Howard Steere, Valley Metro and Albert Santana, City of Phoenix) 17-33

B. Information on Performance Contracting for Schools (Cathy Thompson and Sue Pierce) 34-41

IV. FUTURE AGENDA ITEMS

V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VI. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

VII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

VIII. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

VIII. EXECUTIVE SESSION – GENERAL FUNCTION (continued)

C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

IX. RECONVENING OF REGULAR MEETING

X. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

GOVERNING BOARD MINUTES: REGULAR MEETING

2012-2013

January 10, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Organization of the Board

Mr. Maza asked for nominations for the position of President of the Washington Elementary School District Governing Board. Mr. Adams nominated Mr. Chris Maza as Governing Board President. Mr. Maza accepted the nomination and stated his reasons for desiring the position. There were no other nominations. A roll call vote was requested. Mr. Adams, Ms. Graziano, Mr. Jahneke, and Mrs. Lambert voted aye for Mr. Maza. Mr. Maza abstained. Mr. Maza was elected Governing Board President by a 4-0 vote with one abstention.

**4-0 AYE
1 ABSTENTION**

Mr. Maza asked for nominations for the position of Governing Board Vice President. Mr. Adams nominated Mr. Aaron Jahneke as Governing Board Vice President. Mr. Jahneke accepted the nomination and stated his reasons for desiring the position. There were no other nominations. A roll call vote was requested. Mr. Adams, Ms. Graziano, Mrs. Lambert, and Mr. Maza voted aye for Mr. Jahneke. Mr. Jahneke abstained. Mr. Jahneke was elected Governing Board Vice President by a 4-0 vote with one abstention.

**4-0 AYE
1 ABSTENTION**

Mr. Maza thanked the Board members for their support.

Mr. Maza stated that prior to the evening's Board meeting, Ms. Graziano, Mr. Jahneke, and Mrs. Lambert took the Oath of Office pursuant to their reelection in November 2012 as continuing Washington Elementary School District Governing Board members.

C. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

D. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

E. Adoption of the Regular Meeting Agenda

A motion was made by Mrs. Lambert that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

F. Approval of the Minutes

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the December 12, 2012 Regular Meeting and Executive Session. The motion was seconded by Mrs. Lambert. The motion carried. Ms. Graziano and Mr. Jahneke abstained from the vote.

**3-0 AYE
2 Abstentions**

January 10, 2013

G. Current Events: Governing Board and Superintendent

Mrs. Lambert wished everyone a Happy New Year. She shared that she enjoyed visiting many schools and attending band and choir concerts.

Mr. Adams shared that he enjoyed visiting Ironwood Elementary School, Principal Dr. Michael Trevillion, and his wonderful staff.

Ms. Graziano wished everyone a Happy New Year and apologized for not attending the December 12, 2012 Governing Board meeting due to a prior commitment. She added her congratulations to the poster winners, the Arizona State University iTeach students teachers, and the National Board Certification (NBC) teachers.

Ms. Graziano shared that she enjoyed attending the following events:

- Parent University
- Solar Launch at Sunnyslope School
- Arizona School Boards Association (ASBA) conference – thanked Mr. Adams, Mr. Jahneke, Mrs. Lambert, and Dr. Cook for attending the District’s energy presentation for one of the conference breakout sessions. Ms. Graziano thanked Ms. Sue Pierce for her efforts in preparing the presentation which was well received by conference attendees.
- Sunnyslope School’s Band and Orchestra Concert and Peter Piper Night
- Glendale Community College Band Concert
- Washington Elementary School’s play, Little Mermaid
- Palo Verde Middle School’s Band and Strings Concert at Metrocenter Mall - thanked Metrocenter Mall for their support of the District’s programs
- Desert Foothills Junior High School’s Drama, Guitar and Band Concerts
- Arroyo – Kindergarten Concert
- Mountain View School’s first Science Fair which was a very good effort
- Shaw Butte Elementary School’s Band and Strings Concerts
- Ocotillo Elementary School’s Band and Strings Concerts
- Chaparral Elementary School’s Holiday Sing
- Orangewood School’s Holiday Concert
- Royal Palm Middle School’s Choir Concert

Mr. Jahneke wished everyone a Happy New Year and stated he was honored to be able to serve on the District’s Governing Board for another term.

Mr. Jahneke shared that he enjoyed attending the following events:

- Arizona School Boards Association (ASBA) conference where the District gave a presentation on energy savings
- Washington Education Foundation’s Spring Mini-Grants Celebration

Mr. Maza wished everyone a Happy New Year. Mr. Maza congratulated Ms. Graziano, Mr. Jahneke, and Mrs. Lambert who will be serving another term on the District’s Governing Board. He stated that they exemplify what is important for those elected to represent public education in the State, as well as in the District.

Mr. Maza thanked Dr. Cook and the District’s staff for the attention to detail and emotions on December 17, 2012, following the school tragedy on December 14, 2012 where lives were lost. He thanked the educators and parents for remembering what was most important – the safety and education of the students.

Dr. Cook congratulated Ms. Graziano, Mr. Jahneke, and Mrs. Lambert for their reelection to the District’s Governing Board.

January 10, 2013

Dr. Cook thanked Mr. Maza and Mr. Jahneke for their service the past year as elected officers of the Governing Board and congratulated them on their new posts.

H. Special Recognition

- Dr. Cook acknowledged the students, parents, teachers and principals of the City of Phoenix, Prevent and Report Animal Abuse and Neglect Poster Contest. Dr. Cook introduced Mrs. Jill Hicks, Community Outreach Specialist who, in turn, recognized the poster contest winners:
 - Taylin Cook, Richard E. Miller Elementary School, 2nd place
 - Lisi Nam, Tumbleweed Elementary School, Honorable Mention
 - Shea Effertz, Richard E. Miller Elementary School, Honorable Mention
 - Natalia Quezada, Richard E. Miller Elementary School, Honorable Mention
 - Erin Lorentsen, Richard E. Miller Elementary School, Honorable Mention
- Dr. Cook advised the Board that the District had partnered with Credit Union West for a public showing of student art and the creation of the 2013 Credit Union West calendar. Dr. Cook introduced Ms. Janet Humphrey, Credit Union West Community Relations Specialist, who provided details of the calendar contest. Ms. Sandy Dyke, Instructional Coach, recognized the calendar contest winners and their parents, teachers, and principals:
 - 1st Place Winner – Elisio Valenzuela – 6th grade – Manzanita
 - 2nd Place Winner – Anastasia Salazar – 8th grade – Sweetwater
 - 3rd Place Winner (tie) – Hayleigh Davis – 1st grade – Sweetwater and Jessica Rivera – 6th grade – ManzanitaArtwork from the following students were also included in the calendar:
 - Jenna Dodgson – 6th grade – Sweetwater
 - Jessica Calderon-Vielma – 3rd grade – Manzanita
 - Jamie Knigge – 3rd grade – Sahuarro
 - Yvette Ruiz – 4th grade – Tumbleweed
 - Destiny Hughes – 6th grade – Ocotillo
 - Wendy Peinado – 4th grade – Richard E. Miller
 - Kenai Cervantes Granados – 3rd grade – Manzanita
 - Amirah Tapia – 4th grade – Lakeview
 - Suan Tung – 8th grade – Palo Verde
 - Miranda Harker, – 4th grade – Manzanita
 - Mohammed Alshmailawi – 4th grade – Sahuarro

Each honoree was presented with a certificate.

I. Public Participation

There was no public participation.

J. Approval of the Consent Agenda

UNANIMOUS

Mrs. Lambert requested that Item *II.F. – Resolution to Authorize Waiver of Service of Process be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mrs. Lambert. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

January 10, 2013

- | | |
|--|-------------------------|
| <p>*B. Personnel Items
 Approved the personnel items as presented.</p> | <p>UNANIMOUS</p> |
| <p>*C. Public Gifts and Donations
 Approved the public gifts and donations as presented.</p> <ol style="list-style-type: none"> 1. Stella and Jim Cravens donated books with an approximate value of \$1,330.00 for the benefit of students at Abraham Lincoln Traditional School. 2. St. Andrew's Lutheran Church donated 20 Thanksgiving dinner boxes with an approximate value of \$1,000.00 for the benefit of students and their families at Lakeview Elementary School. 3. Church of the Beatitudes donated a check in the amount of \$1,000.00 to be used to purchase books for the benefit of students at Maryland School. 4. Michael Plutschuck donated books with an approximate value of \$4,800.00 to be used for the benefit of students at Moon Mountain Elementary School. 5. Albertson's Market donated a check in the amount of \$1,000.00 to be used for the benefit of students at Richard E. Miller Elementary School. 6. Albertson's Market donated a check in the amount of \$1,000.00 to be used for the benefit of students at Royal Palm Middle School. 7. Inter-State Studio & Publishing donated a check in the amount of \$388.00 to be used for the benefit of students at Shaw Butte Elementary School. 8. Safeway Foundation donated a check in the amount of \$1,869.00 to be used for the benefit of students at Shaw Butte Elementary School. 9. John C. Lincoln Health Network and the Lincoln GIVES Committee donated a check in the amount of \$3,994.90 to be used to support the Student of the Month dinner each month at Sunnyslope School. | <p>UNANIMOUS</p> |
| <p>*D. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium for Schools (GPPCS) and the Strategic Alliance for Volume Expenditures (SAVE)</p> | <p>UNANIMOUS</p> |
| <p>*E. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO) and Mohave Educational Services Cooperative (MESC)</p> | <p>UNANIMOUS</p> |
| <p>*F. Resolution to Authorize Waiver of Service of Process
 A motion was made by Mrs. Lambert to table Item *II.F. – Resolution to Authorize Waiver of Service of Process. The motion was seconded by Mr. Adams. The motion carried.</p> | <p>UNANIMOUS</p> |
| <p>*G. Easement for Arizona Public Service at Lookout Mountain Elementary School</p> | <p>UNANIMOUS</p> |

III. ACTION / DISCUSSION ITEM

A. Employee Phased Retirement Program

UNANIMOUS

Dr. Cook advised the Board that the Interest-Based Negotiations (IBN) team had in the past recommended an employee phased retirement program. The IBN team is offering a recommendation for the 2013-2014 school year, earlier than in the past, in an effort to assist employees with making decisions about phased retirement, if they are interested in the program and if the Board approves it. Dr. Cook introduced Mr. Justin Wing who reviewed the IBN team's interest-based process for the recommendation.

Mr. Wing reviewed the program details and the IBN straw design which had a 100% consensus by the IBN team. Mr. Wing advised the Board that the 2011-2012 phased retirement program provided a \$670,000.00 savings for the District. He stated that the District experienced an approximate savings of \$280,000.00 during 2012-2013.

Ms. Graziano asked the following questions:

- On page 54, Caveat #2 under New Additions to the Recommendation (Proposed), was the 75% of position base salary or hourly rate considered a new addition to the recommendation because the percentage rate was reduced from last year? Mr. Wing responded that this pertained to individuals hired by smartschoolsplus, inc. and not current WESD employees. He advised that IBN wanted to ensure that individuals hired by smartschoolsplus, inc. received the same consideration as a WESD new hire.
- If an individual worked for one year through smartschoolsplus, inc., applied for an open position and was rehired, would they start as a new hire on Step 1? Mr. Wing replied that the new hire salary placement and benefits procedures would apply, e.g., teachers would receive years of service credit whether they came from another District or were a current WESD smartschoolsplus, inc. employee. Ms. Graziano stated she would be interested in seeing the details of the new hire salary placement and benefits procedures.

Mrs. Lambert asked the following questions:

- Asked for clarification between a WESD new hire from another district versus an individual from another district hired by WESD through smartschoolsplus, inc. Mr. Wing stated that an individual who retired from another district may have a desire or need to work after being retired and may not be able to be rehired by the district from which they were previously employed. That individual may apply to smartschoolsplus, inc. for employment with another district, e.g., WESD. Mr. Wing advised that WESD's first practice would be to post a position and interview to see if there were qualified candidates. After exhausting efforts internally, the District would contact contracted agencies, including smartschools, inc.
- Asked for confirmation that a participant would receive 75% of their pre-retirement base salary or hourly rate and the District would pay smartschoolsplus, inc. 86% of the base salary earned by the program participant during his or her final year of District employment. Mr. Wing confirmed that was correct and that the 86% paid to smartschoolsplus, inc. included its 4% fee, as well as payroll taxes.
- Asked for clarification regarding changes from the prior year recommendation. Mr. Wing advised that in addition to the proposed new additions on pages 53-55, there was an additional change on page 51 under Participant Eligibility. The eligibility requirements were changed to 1 or more years employment with WESD to provide the District with the opportunity to hire experienced personnel at a cost savings to the District. It was previously 5 or more years.

January 10, 2013

Mr. Maza thanked Mr. Wing for his presentation and thanked the IBN team members for their efforts.

A motion was made by Mr. Jahneke that the Governing Board authorize WESD to pursue a contract with smartschoolsplus, inc. for the 2013-2014 school year in accordance with the guidelines set forth in the Interest-Based Negotiations Team's straw design proposal. The motion was seconded by Ms. Graziano. The motion carried.

IV. FUTURE AGENDA ITEMS

Mrs. Lambert requested that tabled Consent Agenda Item *II.F. – Resolution to Authorize Waiver of Service of Process be offered at the next Governing Board meeting.

V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Adams congratulated Ms. Graziano, Mr. Jahneke, and Mrs. Lambert for being reelected to serve on the Governing Board. He also congratulated Mr. Maza and Mr. Jahneke for their election to their posts.

On behalf of himself and his family, Mr. Adams thanked Dr. Cook, her staff, and his fellow Board members for their kind words of condolence for his mother-in-law who recently passed away.

Mr. Jahneke thanked Sunnyslope School for the framed artwork regarding the Solar Launch. He stated he would enjoy seeing the artwork in his home and it would be a reminder of his service on the Governing Board.

Mrs. Lambert thanked Mr. Maza and Mr. Jahneke for accepting the leadership positions. She stated that they both did a great job last year and represented the Board well. She appreciated that they agreed to continue this year.

Mr. Maza acknowledged the efforts of Ms. Shiota for her attention to detail and timely preparation of the Governing Board agendas.

Dr. Cook acknowledged Sunnyslope School for the artwork regarding the Solar Launch.

VI. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 7:47 p.m. The motion **UNANIMOUS** was seconded by Mr. Jahneke. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

January 10, 2013

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 24, 2013 Information
AGENDA ITEM: *Approval/Ratification of Vouchers 1st Reading

INITIATED BY: Elizabeth Martinez, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY12/13 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

12/28/12	2,931,733.05
01/11/13	2,522,384.39
Totals:	5,454,117.44

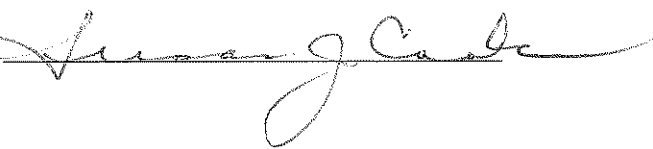
APPROVE/RATIFY FY 12/13 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

12/19/12	5,388,116.38
12/21/12	68,647.41
12/26/12	4,514,619.39
01/09/13	841,981.99
Totals:	10,813,365.17

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Superintendent 

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 24, 2013 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

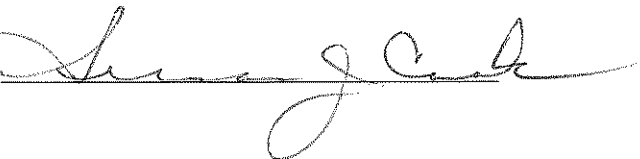
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Superintendent 

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED

January 24, 2013

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Christensen	Michael	Principal	Mountain View	Resignation	5	6/11/2013

B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Heath	Robert	Teacher-Math	Royal Palm	Resignation	2	5/30/2013
Vojtko	James	Teacher-PE	Ocotillo	Resignation	4 mo.	12/21/2012
Walsh	Susan	Teacher-Kindergarten	Sunset	Retirement	22	5/30/2013

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Bacon	Nayeli	RTC Monitor	Maryland	Resignation	4 mo.	1/8/2013
Barrier	Patricia	Office Manager	Mountain View	Resignation	1	6/11/2013
Cervantes	Cindy	Budget Coordinator	After School Program	Resignation	8 mo.	1/24/2013

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Allen	Richard	Crossing Guard	Mountain Sky	Resignation	7 mo.	12/20/2012
Arevalo	Rebecca	Bus Driver	Transportation	Resignation	3 mo.	12/20/2012
Avila	Debra	Food Service Helper	Richard Miller	Resignation	2 mo.	1/18/2013
Bowland	Jillian	Paraprofessional	Cactus Wren	Resignation	5 mo.	1/11/2013
Darling	Reanna	Bus Assistant	Transportation	Resignation	2 wks.	12/7/2012
Iniguez	Jazmine	Paraprofessional	Sunnyslope	Resignation	1	1/8/2013
Kearns-Coleman	Mandi	Paraprofessional	Sahuaro	Resignation	1	1/24/2013
Morris	Lourdes	Special Ed. Assistant	Desert Foothills	Termination	4	12/18/2012
Ornelas	Phyllis	Kidspace Coordinator	John Jacobs	Retirement	26	5/29/2013
Rivera	Cheryl	Paraprofessional	Desert View	Resignation from Leave of Absence	3	12/19/2012
Sedillo	Francesca	Paraprofessional	Cactus Wren	Termination	1.5 mo.	11/30/2012
Steber	Barbara	Bus Assistant	Transportation	Resignation	3	12/20/2012
Wright	Audrianna	Paraprofessional	Lakeview	Resignation	1	12/20/2012
Yazzie	Christopher	Food Service Helper	Royal Palm	Resignation	1 mo.	12/20/2012

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	---------------------	----------

B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	---------------------	----------

Billings	Natalie	Teacher-Kindergarten	E	Orangewood	Balance of Year Contract
Brockett	Kelsey	Teacher-Kindergarten	E	John Jacobs	Balance of Year Contract
Brown	Samantha	Teacher-Kindergarten	E	Moon Mountain	Balance of Year Contract
Carrigan	Caitlin-Marie	Teacher-3rd Grade	E	Orangewood	Balance of Year Contract

PERSONNEL ACTION RECOMMENDED
January 24, 2013

B. CERTIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Garcia	Edith	Teacher-CCSC	E	Cactus Wren	Balance of Year Contract
Gemuenden	Gregory	Teacher-4th Grade	E	Orangewood	Balance of Year Contract
Glas	Cassandra	Teacher-Kindergarten	E	Maryland	Balance of Year Contract
Haarala	Kelly	Teacher-5th Grade	E	Maryland	Balance of Year Contract
Kistner	Megan	Teacher-Kindergarten	E	Lookout Mountain	Balance of Year Contract
Michael	Sharon	Teacher-Kindergarten	E	Acacia	Balance of Year Contract
Parks	Christa	Teacher-Kindergarten	E	Ocotillo	Balance of Year Contract
Pongetti	Alan	Teacher-Music	N	Moon Mountain	Balance of Year Contract
Prankard	Kaitlin	Teacher-1st Grade	E	Lakeview	Balance of Year Contract
Saunders	Ernestine	Teacher-3rd Grade	E	Moon Mountain	Balance of Year Contract
Skillman	Karli	Teacher-CCR	E	Cholla	Balance of Year Contract
Troyky	Emily	Teacher-Special Needs Preschool	E	Desert View	Balance of Year Contract
Ulibarri	Allison	Teacher-CCB	E	Manzanita	Balance of Year Contract
Vardian	Carly	Teacher-3rd Grade	E	Tumbleweed	Balance of Year Contract
Washco	Katherine	Teacher-6th Grade	E	Washington	Balance of Year Contract

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Ortega	Cheryl	Office Technician	E	Palo Verde

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Acord	Michelle	Paraprofessional	E	Roadrunner
Allender	Rachel	Food Service Helper	E	Food Services
Ayonayon	Monique	Kidspace Assistant	E	Alta Vista
Barraza	Atilana	Food Service Floater	E	Food Services
Chase	Amy	Kidspace Assistant	E	After School Programs
Dayton	Brenda	Kidspace Assistant	E	Lookout Mountain
Gomez	Brittany	Instructional Assistant	E	Ironwood
Guerrero	Ashley	Paraprofessional	E	Arroyo
Hull	Anna	Bus Assistant	E	Transportation
Jimenez	Ana	Paraprofessional	E	Arroyo
Koprivnikar	Cynthia	Kidspace Assistant	E	Ironwood
Lastinger	Joseph	Food Service Manager	E	Food Services
Macaluso	Alexandra	Lead Assistant	E	Moon Mountain
McCoy	Jay	Bus Driver	E	Transportation
Meins	Kristen	Personal Care Provider	E	Sunset
Moreno	Dolores	Paraprofessional	E	Cactus Wren
Ortega Sanchez	Nadia	Paraprofessional	E	Washington
Scandin	Anthony	Paraprofessional	E	John Jacobs

PERSONNEL ACTION RECOMMENDED
January 24, 2013

D. PART-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Sosa	Julissa	Office Technician	E	Roadrunner
Wipprecht	Natalya	Paraprofessional	E	Shaw Butte

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: January 24, 2013
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

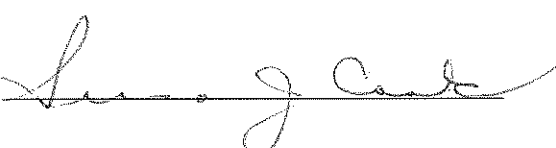
Funding Source: Donations
Budgeted: N/A

1. Mr. Holland's Opus Foundation donated musical instruments with a value of \$11,228.00 to be used for the benefit of students at Manzanita Elementary School.
2. Fry's Food Store donated a check in the amount of \$500.00 to be used for the benefit of students at Desert Foothills Junior High School.
3. General Mills Box Tops for Education donated a check in the amount of \$641.50 to be used for the benefit of students at Moon Mountain Elementary School.
4. General Mills Box Tops for Education donated a check in the amount of \$516.10 to be used for the benefit of students at Mountain Sky Junior High School.
5. General Mills Box Tops for Education donated a check in the amount of \$359.30 to be used for the benefit of students at Roadrunner Elementary School.
6. General Mills Box Tops for Education donated a check in the amount of \$521.80 to be used for the benefit of students at Sunnyslope School.
7. General Mills Box Tops for Education donated a check in the amount of \$516.10 to be used to purchase library books for students at Mountain Sky Junior High School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Superintendent 

Agenda Item *II.C.

***Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

January 24, 2013

Page 2

8. General Mills Box Tops for Education donated a check in the amount of \$357.00 to be used for the benefit of students at Mountain View School.
9. Rodel Foundation of Arizona donated a check in the amount of \$9,962.00 to be used for the MAC-Ro Math Program for the benefit of participating students at Acacia, Desert View, Mountain View, Shaw Butte, and Sunnyslope Elementary Schools.
10. Safeway Foundation donated a check in the amount of \$1,869.00 to be used for the benefit of students and families at Cactus Wren Elementary School.
11. Walmart donated two checks with the total amount of \$1,000.00 to be used for the benefit of students at Palo Verde Middle School.
12. Kroger (Fry's Food Stores) donated a check in the amount of \$500.00 to be used for the benefit of students at Sunnyslope School.
13. Lookout Mountain Elementary School Parent/Teacher Organization donated a check in the amount of \$7,558.90 to be used to purchase document cameras for the benefit of students.
14. DonorsChoose.org donated books and audio books with a value of \$893.76 to be used for the benefit of students at Chaparral Elementary School.
15. Atlasta Catering and Event Concepts donated an appetizer buffet and catering services with an approximate value of \$1,200.00 for the Academic Support Programs holiday appreciation dinner.
16. Albertsons Market donated a check in the amount of \$1,000.00 to be used for the benefit of students at Sweetwater School.
17. Kroger (Fry's Food Stores) donated a check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.
18. McCarthy Building Companies, Inc. donated a check in the amount of \$6,500.00 to purchase iPads to assist with the Teacher Evaluation Process.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 24, 2013 Information
AGENDA ITEM: *Designation of the Superintendent and In-House Legal Counsel to Receive Service of Process 1st Reading
INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel
PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, Rule 4.1 Arizona Rules of Civil Procedure

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

On January 9, 2013, we were notified that the Arizona Supreme Court amended Arizona Rules of Civil Procedure – Rule 4.1 Services of Process Within Arizona, to permit the Governing Board to designate an individual(s) to receive service of process. (See the attached amended Rule.) Prior to this Rule change, only the Governing Board members were authorized to receive service of process. (However, in the past, service of process on individual Governing Board members was avoided through a Board Resolution authorizing the District's In-House Legal Counsel to waive service of process.)

Therefore, it is recommended that the Governing Board designate the Superintendent and/or the In-House Legal Counsel to receive service of process pursuant to Rule 4.1 of the Arizona Rules of Civil Procedure. This designation shall remain in effect until further action by the Governing Board. As in the past, the Superintendent will regularly inform Board members about the nature of the legal action.

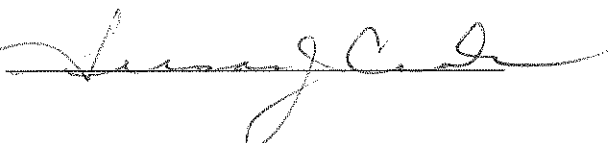
Even with this designation, it is possible that Board members may be served personally. Some attorneys may not inquire whether service of process may be received by individuals other than the Governing Board members and will continue to use personal service on the Governing Board members in the manner provided in the Rules of Civil Procedure.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board designate the Superintendent and/or the In-House Legal Counsel to receive service of process pursuant to Rule 4.1 of the Arizona Rules of Civil Procedure.

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Superintendent



Agenda Item *II.D.

Arizona Rules of Civil Procedure

Rule 4.1. Service of Process Within Arizona

(h) Service of Summons Upon a Governmental Entity. Service upon a governmental entity subject to suit, and from which a waiver has not been obtained and filed, shall be effected by delivering a copy of the summons and of the pleading to the following individuals:

- (1) For service upon the State, the Attorney General;
- (2) For service upon a County, the Clerk of the Board of Supervisors thereof;
- (3) For service upon a Municipal Corporation, the Clerk thereof; and
- (4) For service upon any other governmental entity:
 - (A) The individual designated by the entity pursuant to statute to receive service of process; or
 - (B) If the entity has not pursuant to statute designated a person to receive service of process, then the chief executive officer(s), or, alternatively, the official secretary, clerk, or recording officer of the entity as established by Law.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading

DATE: January 24, 2013

AGENDA ITEM: *Acceptance of the Target Field Trip Grant in the Amount of \$700.00

INITIATED BY: Kathleen McKeever, Interim
Director of Academic Support
Programs

SUBMITTED BY: Kathleen McKeever, Interim
Director of Academic Support
Programs

PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever, Interim Director of Academic
Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Target Field Trip Grant	Sunset (N)	\$700.00	Field Trip

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Target Field Trip Grant in the amount of \$700.00 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: January 24, 2013

AGENDA ITEM: Northwest Light Rail Extension Update

INITIATED BY: Tee Lambert, Governing Board Member

SUBMITTED BY: Carla Kahn, Valley Metro Community Outreach Coordinator

PRESENTER AT GOVERNING BOARD MEETING: Carla Kahn and Howard Steere, Valley Metro and Albert Santana, City of Phoenix

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

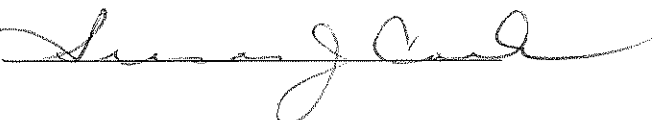
Funding Source: N/A
Budgeted: N/A

Carla Kahn, Valley Metro Community Outreach Coordinator, Howard Steere, Valley Metro Manager, and Albert Santana, City of Phoenix, will present an update on the Valley Metro Northwest Extension. Attached is information provided by Valley Metro.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



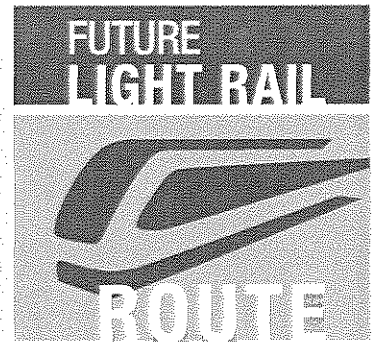
Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.



Northwest Extension

PROJECT UPDATE | JANUARY 2013



19TH AVENUE CONNECTOR SERVICE

Starting January 28, the city of Phoenix is offering passengers the 19th Avenue Connector - a free shuttle service that will operate mainly along 19th Avenue from Metrocenter to Christown Spectrum Mall during light rail construction. The Connector will replace local bus service which travels in the Northwest Extension construction corridor and will operate 7 days a week in 15-20 minute frequencies. Weekday and weekend schedules differ.

Route 15 (15th Ave) - Eliminate northern section of route from Montebello/19th Avenue Transit Center and Metrocenter.

Route 19 (19th Ave) - Route detoured to 7th Ave. between Bethany Home Rd. and Dunlap Ave.

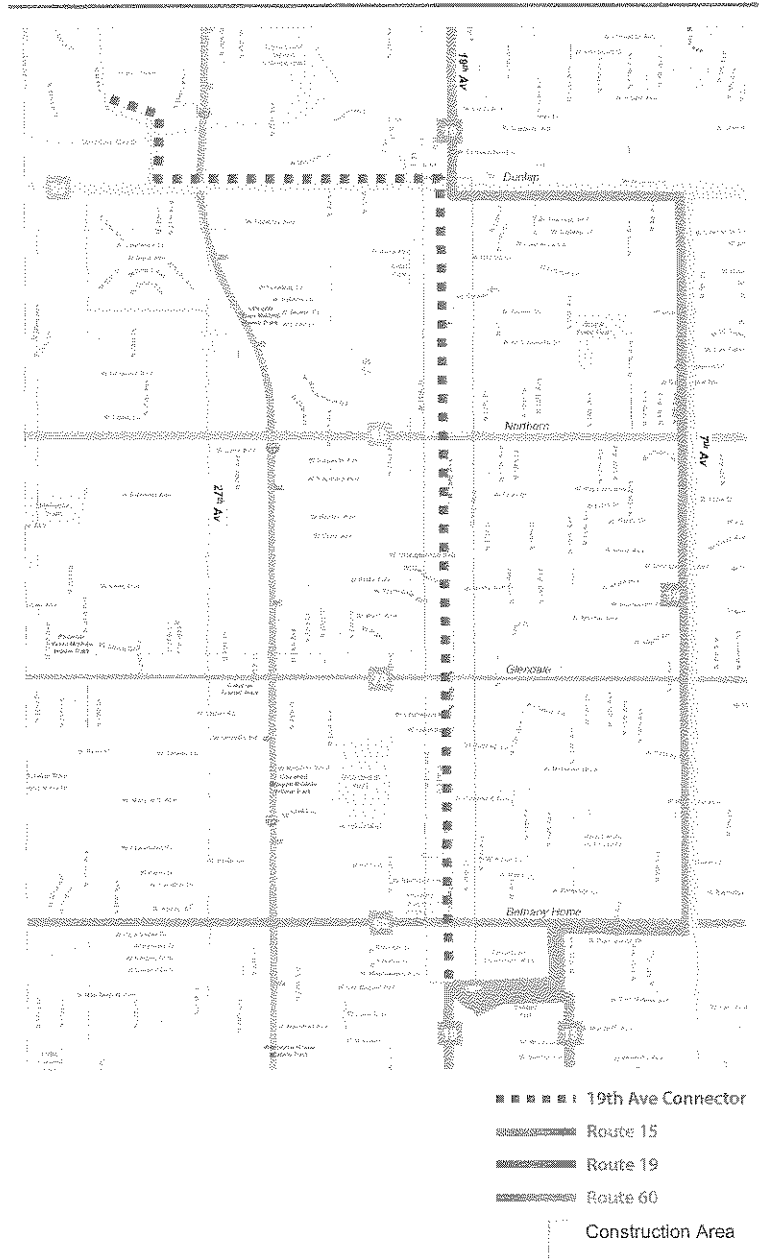
19th Ave. Connector - Implement shuttle service on 19th Ave. to travel between the Montebello/19th Avenue Transit Center and the Metrocenter Transit Center.

Route 60 (Bethany Home) - Route modified to enter the Montebello/19th Ave. Transit Center from 15th Ave. instead of from 19th Ave.

PROJECT STATUS

The design phase of the project has been completed. Construction activities will begin in January 2013. Light rail construction consists of utility relocation, roadway widening, track installation and station platforms, and system and station installation. Once this work is complete, light rail testing will occur. The first activity will be utility relocation. Utilities located under the future light rail trackway must be relocated in order to maintain access. The construction contractor and the utility companies will be relocating several utilities such as water, gas and electric lines. Notification will be provided prior to the initiation of any construction activity.

19th Avenue Connector Service



FOR MORE INFORMATION

Carla Kahn, Community Outreach Coordinator
O 602.744.5552 | C 623.261.2605
ckahn@valleymetro.org

Gary Flunoy, Business Assistance Specialist
O 602.322.4457 | C 602.291.7670
gflunoy@valleymetro.org

STAY INFORMED

Website: www.valleymetro.org/northwest
Facebook: [facebook.com/METORailConstruction](https://www.facebook.com/METORailConstruction)
Twitter: @METORail

Join the Northwest extension email distribution list.
To sign up, contact Carla Kahn.

To receive information in alternative formats, call 602.253.5000 | TTY 602.251.2039

BUSINESS ASSISTANCE

Business assistance programs are available and businesses are encouraged to participate. Valley Metro, the city of Phoenix and several partners are working together to provide business assistance to support impacted businesses during construction. Several helpful programs are available including business-to-business resources and consulting to assist businesses with a variety of services. To learn more, or to start taking advantage of these programs, contact your Business Assistance Specialist below. This person is a dedicated resource for all available Business Assistance opportunities.

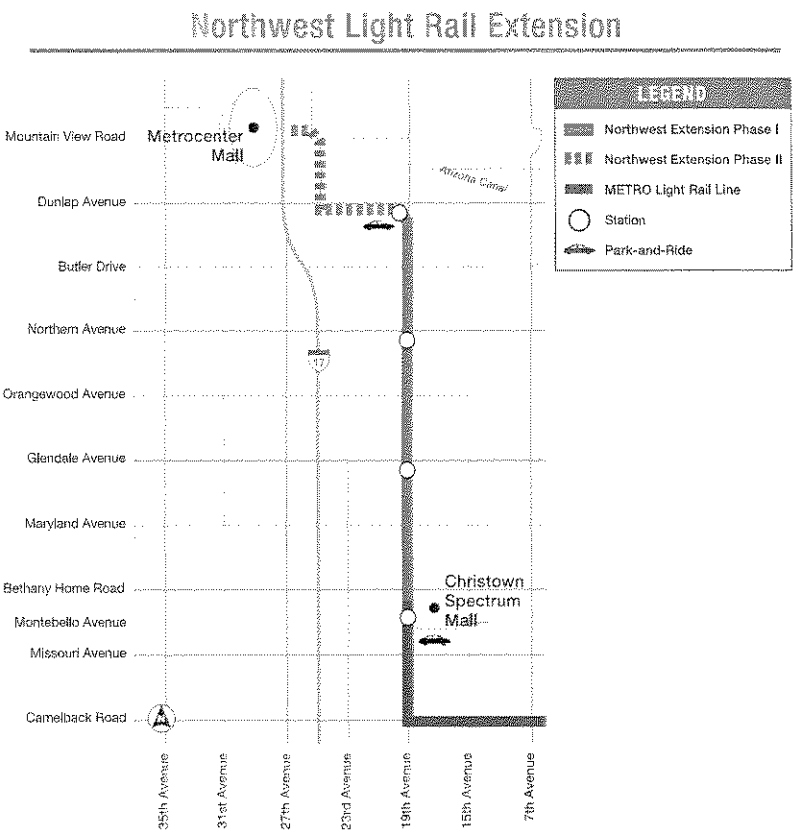
Gary Flunoy, Business Assistance Specialist
O 602.322.4457 | C 602.291.7670
gflunoy@valleymetro.org

PROJECT BACKGROUND

In spring 2012, METRO and the city of Phoenix approved the advancement of the Northwest Extension from 2023 to early 2016. The Northwest Extension project is a 3.2-mile extension north from the current end-of-line at Montebello to Dunlap Avenue. The project includes three stations at Glendale, Northern and Dunlap avenues. A park-and-ride facility is planned for the southwest corner of 19th and Dunlap avenues.

Phase II will eventually take light rail service west towards I-17. It is currently slated for opening in 2026. Alternative funding solutions will be sought in order to accelerate this phase.

Construction of the Northwest Extension is funded by regional Proposition 400 and local Phoenix Transit 2000 sales taxes. Operation costs are funded by the city of Phoenix.



CONSTRUCTION SCHEDULE

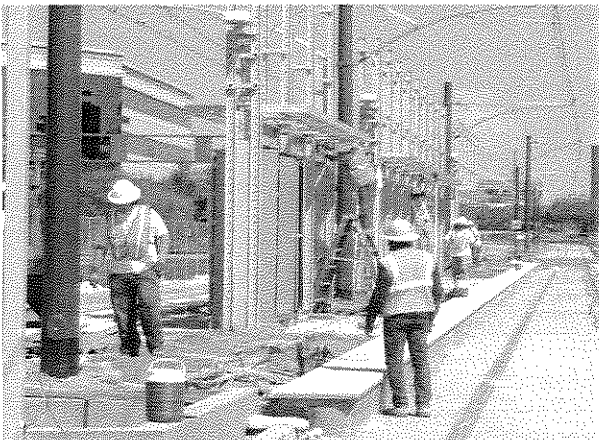
Utility Relocation	Winter 2013 - Spring 2014
Roadway Widening	Summer 2013 - Summer 2015
Track / Station Installation	Winter 2014 - Fall 2015
Light Rail Testing / Operations	Fall 2015 - Winter 2016

Dates subject to change.

Utility Relocation & Road Widening



Track & Station Installations





Washington Elementary School Governing Board

January 24, 2013



Agenda

- Project Background
- Construction Scope of Work
- Safety Campaign
- Questions

2



Project Background

Albert Santana
City of Phoenix
Light Rail Administrator

3

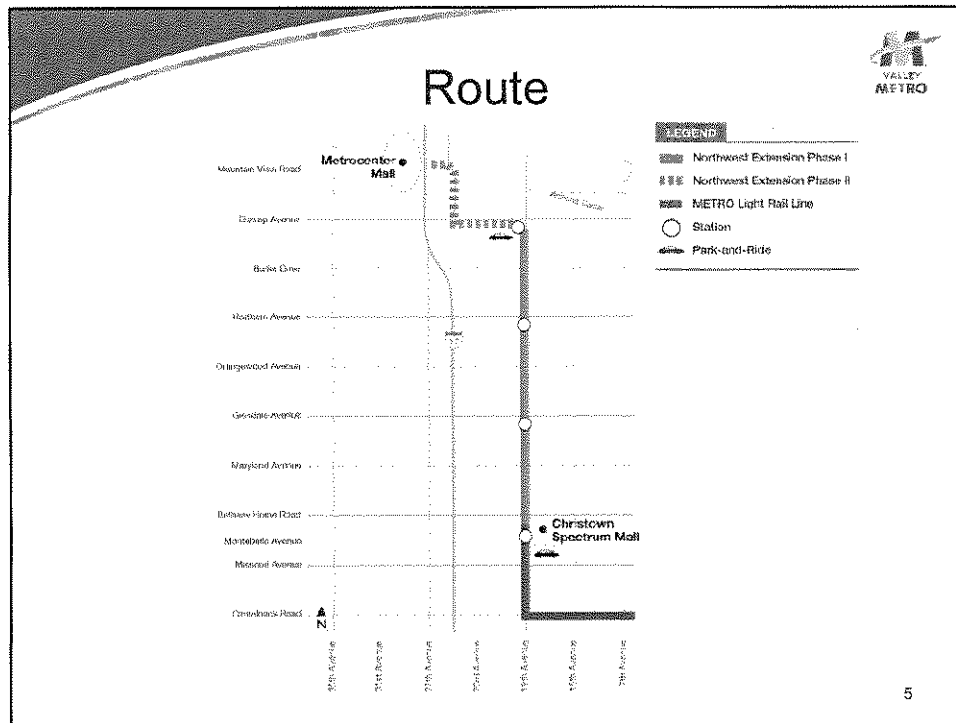


Project Background / Status

- Placed on hold summer 2009
- Acquisitions 95% complete
- Design complete
- General contractor selected
 - Sundt/Stacy & Witbeck Joint Venture
 - Received notice to proceed
 - Begin work January 2013
- Completion late 2015 / early 2016




4




Construction Scope of Work

Howard Steere
Valley Metro
Community Relations Manager

6

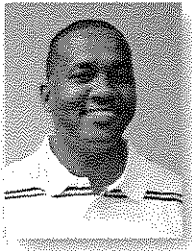


Community Outreach Team



Carla Kahn's Role
Community Outreach Coordinator


- Liaison between the project & community
- Knows & understands the community
- Issue resolution
- Creates project updates



Gary Flunoy's Role
Business Assistance Specialist

- Contact for business assistance programs
- Knows & understands the community

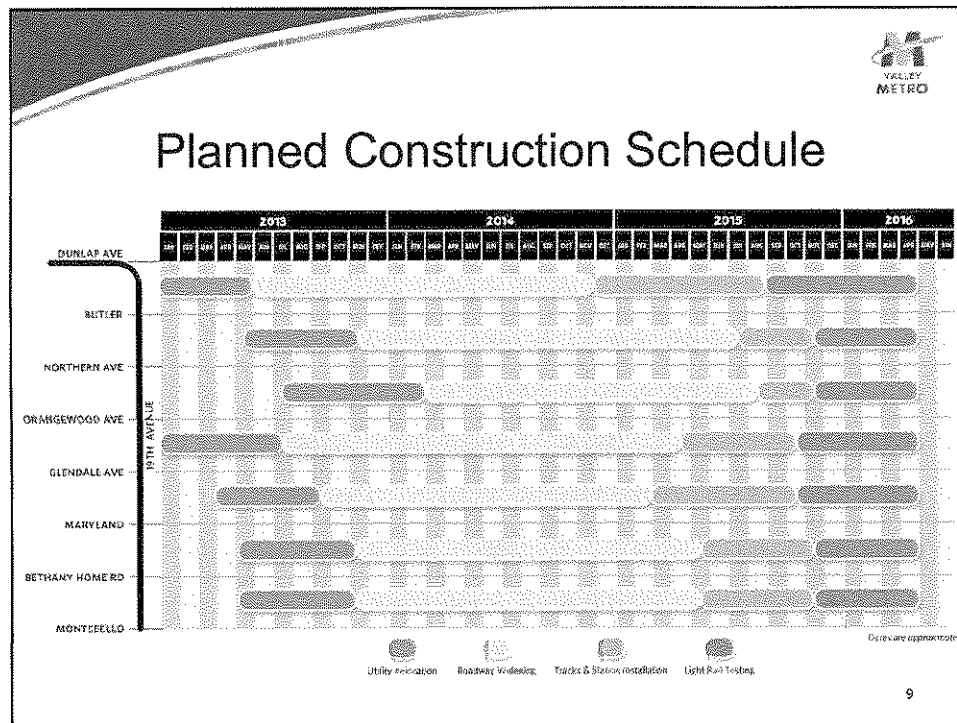
7




Impacted Washington Elementary Schools

- Maryland Elementary School
- Orangewood Elementary School
- Royal Palms Middle School
- Cardinals Preparatory Academy
- Richard E. Miller Elementary School

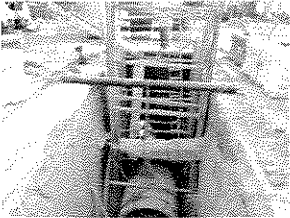
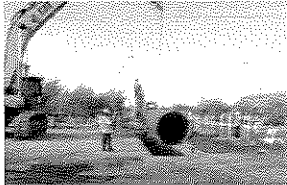
8





Utility Relocation & Road Widening

- Activities include:
 - Utility relocation
 - Demolition of existing roadway, grading & re-paving
 - Construction of traffic lanes, curbs, gutter, sidewalks, streetscape & lighting

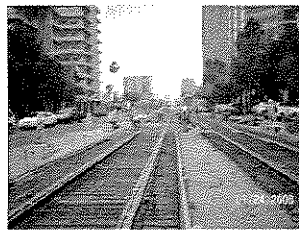
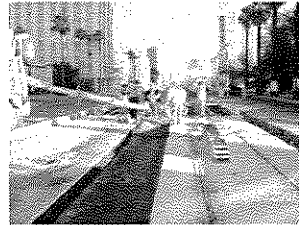



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Track & Station Installations

- Activities include:
 - Installation of track
 - Installation of overhead power lines
 - Construction of stations & integration of artwork
 - Construction of park & ride facility and traction power substations

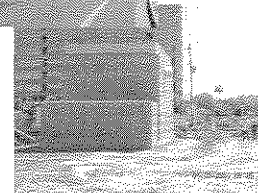


11




Light Rail Testing/Operations

- Activities include:
 - Signals & communication
 - Traction power substation testing
 - Overhead contact system testing
 - Safety certification




12



What to Expect

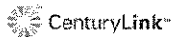



- Access maintained
- Notification & coordination of construction activities
- Modification to traffic lanes & sidewalks
- Day & night time work
- Temporary utility interruptions
 - Coordination

13




Early Construction Activities

- Begins January 2013
- Relocation of utilities including:
 - Water mains/services
 - Sanitary sewer/Storm sewer
 - Gas main services
 - SRP/Private irrigation
 - Power (overhead conversion)
 - Phone/Cable (overhead conversion)


14



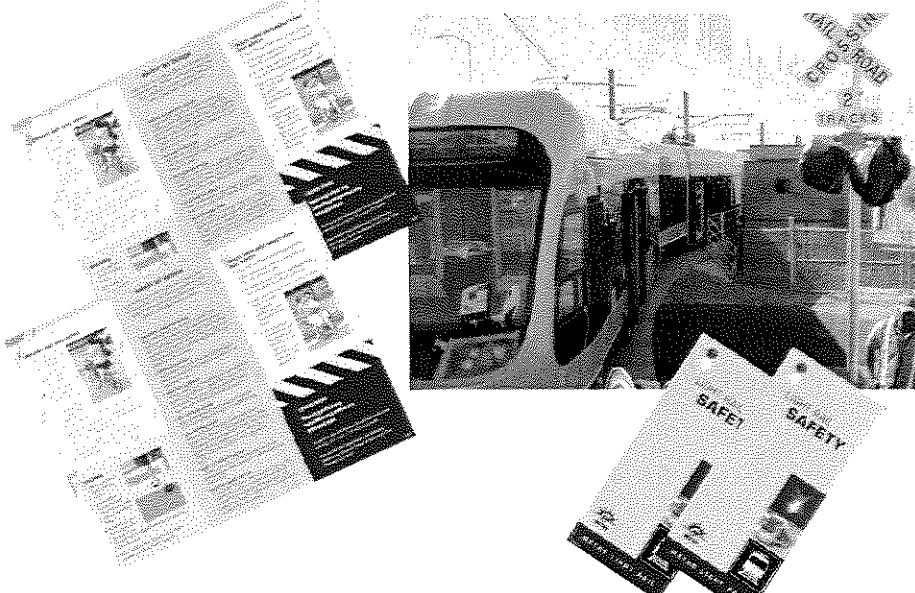
Safety Campaign

Carla Kahn
Valley Metro
Community Outreach Coordinator

15



Safety: Testing & Education

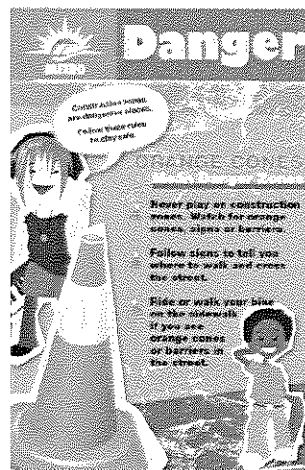


The collage features a newspaper clipping on the left, a train in the center, and two safety brochures in the foreground. The brochures are titled "SAFETY" and "SAFETY" and feature images of a train and a person. The background of the collage shows a train passing through a crossing with a "RAILROAD CROSSING" sign.

Safety Campaign for Schools



- Working with schools to reach students, parents, teachers, principals
- Materials include posters, bookmarks, activity books etc.
- Keys to effectiveness:
Sustained & distributed through many channels



Safety rules for kids

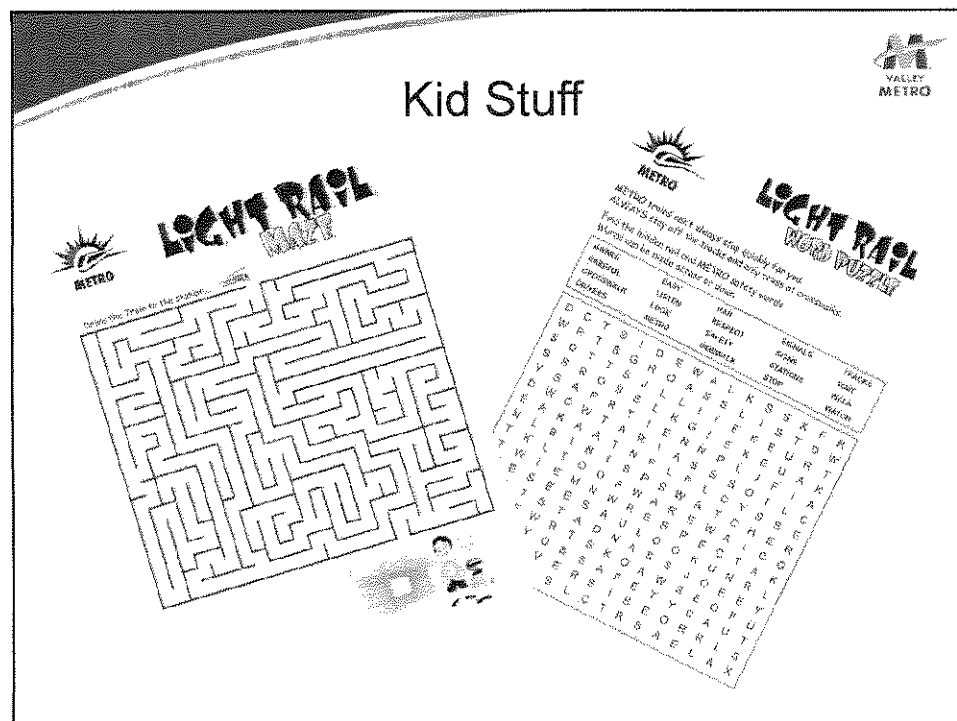
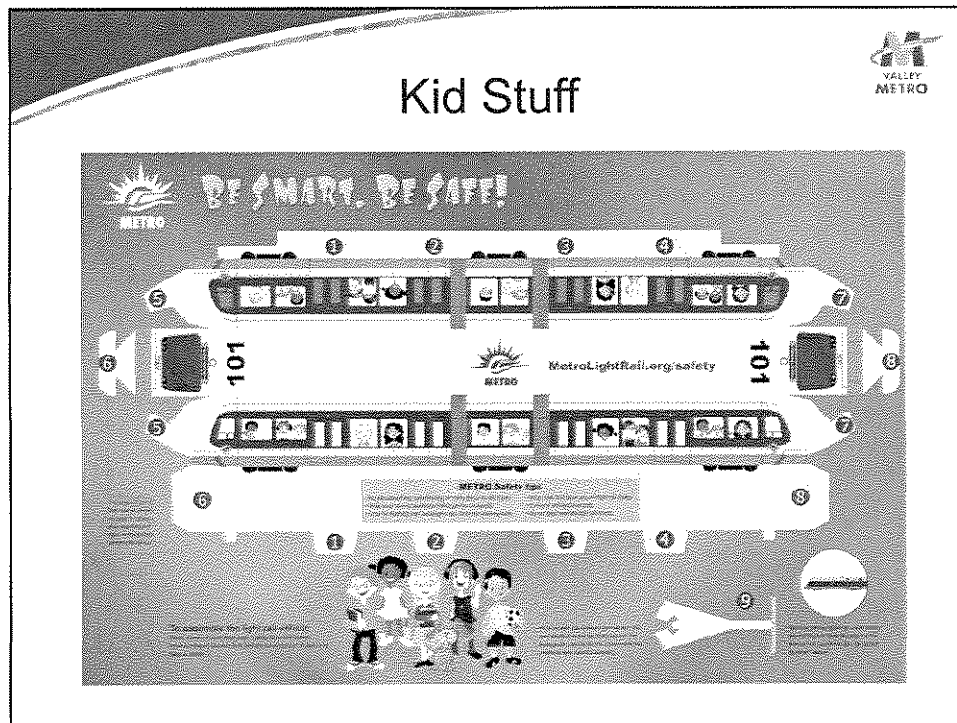
Be Smart. Be Safe.

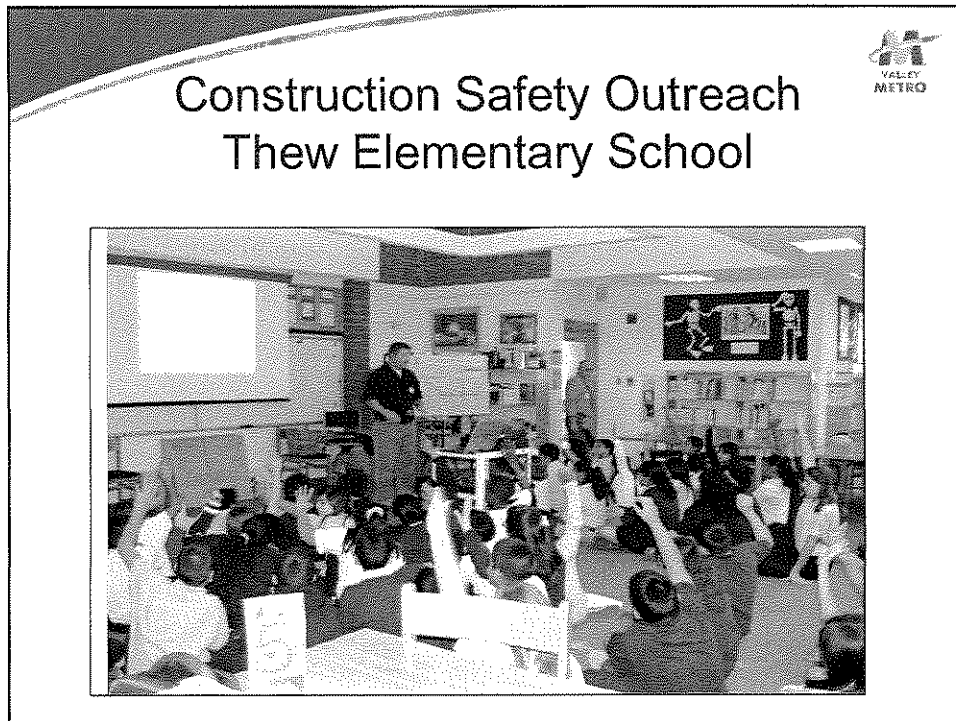


Stop – look – and – listen

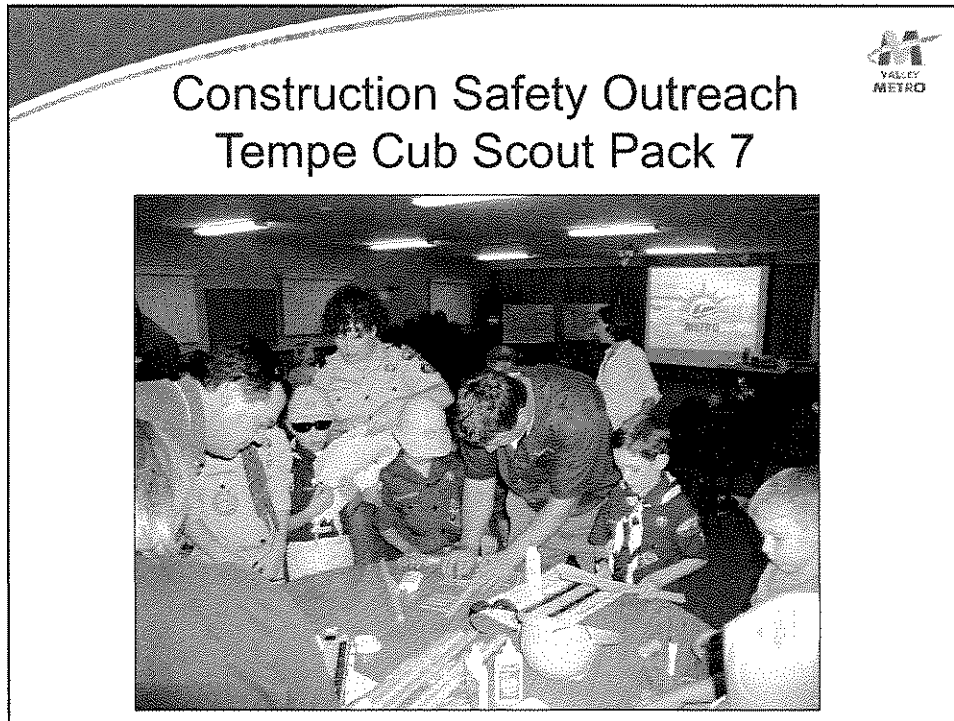
- No talking, texting, riding or listening to music
- Look for traffic signals, barricades & warning signs
- Never run or roughhouse near construction areas







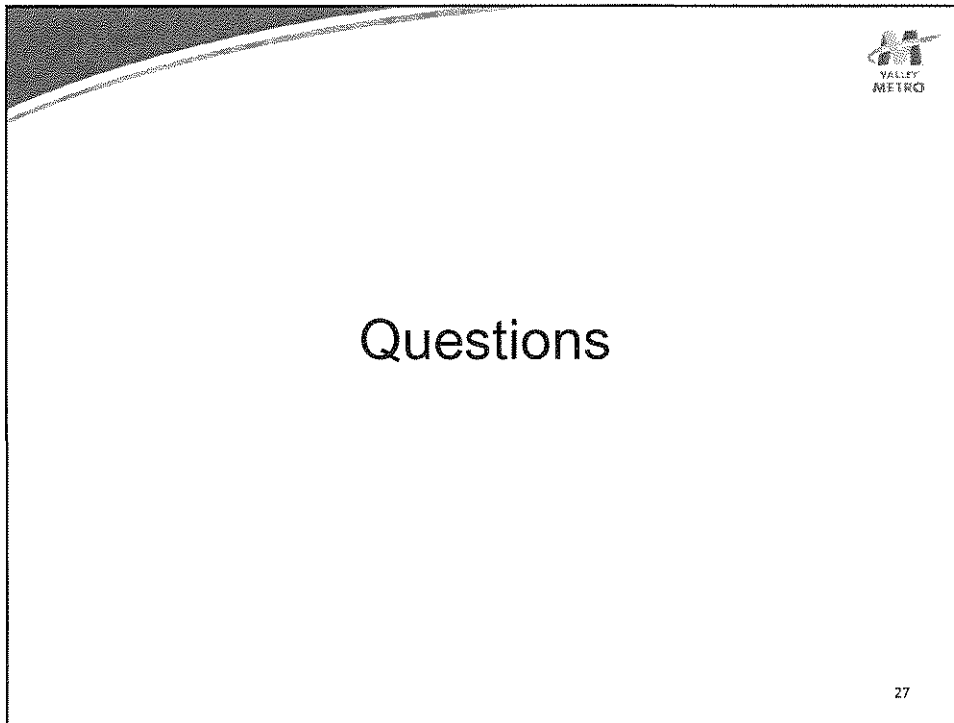




Upcoming Meetings

- Project Update - WESD Business Advisory Team Mtg Jan 30th
- Continued outreach to schools

26



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board
FROM: Dr. Susan J. Cook, Superintendent
DATE: January 24, 2013
AGENDA ITEM: Information on Performance Contracting for Schools
INITIATED BY: Cathy Thompson, Director of Business Services
SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services and Sue Pierce, Director of Facility Planning
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: 15-213.01

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Energy savings performance contracts (ESPCs) allow school districts to accomplish energy savings projects without up-front capital costs and without allocating bond dollars or other capital funds for them.

An ESPC is a partnership between a school district and an energy service company (ESCO). The ESCO conducts a comprehensive energy audit for the school facility and identifies improvements to save energy. In consultation with the school district, the ESCO designs and constructs a project that meets the district's needs and arranges the necessary funding. The ESCO guarantees that the improvements will generate energy cost savings sufficient to pay for the project over the term of the contract. After the contract ends, all additional cost savings accrue to the school district.

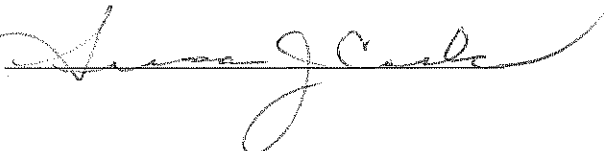
Arizona Revised Statute 15-213.01 allows performance contracting in Arizona schools.

Information on energy savings performance contracts will be presented. Input from the Governing Board is sought before any work proceeds on utilizing performance contracts.

SUMMARY AND RECOMMENDATION

No action is required.

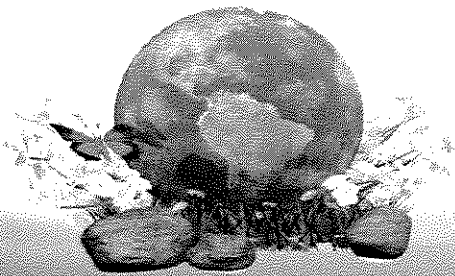
Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.B.

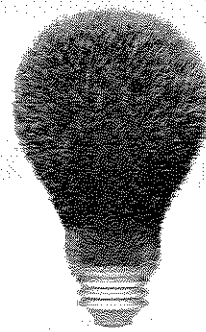
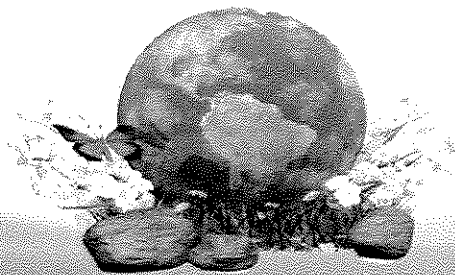
ENERGY SAVINGS PROJECTS THROUGH PERFORMANCE CONTRACTING



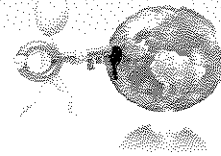
WESD Governing Board Presentation
January 24, 2013

What Is Performance Contracting?

Energy savings performance contracting is a method to purchase energy efficiency improvements in buildings and have the money saved on energy costs pay for the improvements.



Participants in the Process



ESCO – Energy Service Company

- Develops and implements the projects
- Guarantees energy savings

Finance Company – Banks

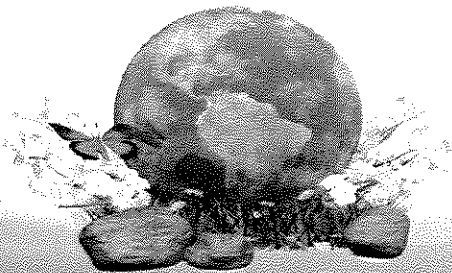
- Finances the projects
- Pays the ESCO through the customer

Owner – School District, Cities, Towns

- Pays the finance company over the length of the contract
- Payments are made out of energy savings

Key Elements of the Performance Contract

- Procurement
- Project Development (Investment Grade Audit – IGA)
- Financing
- Measurement and Verification



Procurement

- RFP/RFQ- per ARS 15-213.01
- State Contract
- S.A.V.E
- Other Cooperatives
-

“ The procurement must comply with ARS15-213.01”

Project Development (IGA)

- Scope Identification – Energy Conservation Measures (ECMs)
- Cost of ECMs
- Energy Savings generated by ECMs
- Payment Plan

“IGA is recommended to comply with Ashrae Level II or Level III audit requirements”

Financing

- Municipal Lease
- Qualified Energy Conservation Bond (QECB)
- Qualified Zone Academy Bond (QZAB)
- Qualified School Construction Bond (QSCB)

“ The districts can either finance the project through the ESCO or work with a finance company directly”

Measurement & Verification (M&V)

- The average cost of M&V is 3% of guaranteed savings (can range from 1% to 15%)
- Must comply with International Performance Measurement & Verification Protocol (IPMVP)
- Each ECM is assigned an M&V option: A, B, C or D
- The degree of M&V shall be proportional to
 1. ECM's saving
 2. ECM's performance risk

Measurement & Verification (M&V)

Option A (Retrofit isolation) - savings are measured through short-term data collection, engineering calculations, and stipulated factors.

Option B (Retrofit isolation)– Savings are measured through periodic or continuous metering

Option C (Whole Building) –Savings are Measured at utility meter level through utility bill

Option D (Whole Building)- Savings are based on the results of a calibrated computer simulation model

Pros and Cons of Performance Contracting

PROS

- Efficiency pays for the project
- No upfront capital requirement

CONS

- More complex than other project delivery methods
- Lack of owner's expertise in energy savings verification and cost control

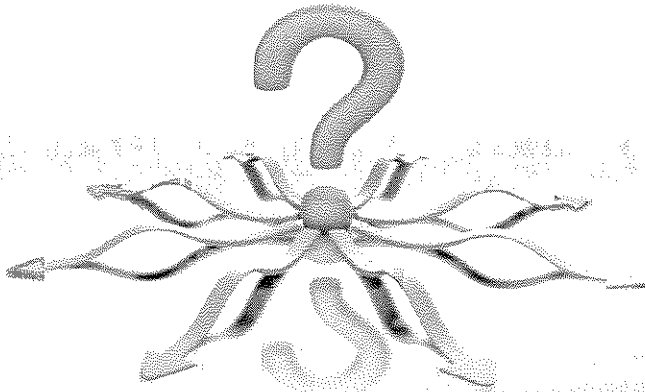
Key Points per ARS 15-213.01

- Savings guarantees are mandatory
- Savings must be able to make payments each year
- Measurement & verification (M&V) is mandatory except for projects under 500K.
- Performance Contract cannot exceed 25 years.
- Involvement of Third party Commissioning engineer is mandatory

Third Party Engineer

- Works as owner's representative
- Cost can be included as project cost or paid separately by owner
- Can play significant role in:
 - Setting up guidelines for project delivery
 - Investment Grade Audit review
 - Site commissioning
 - M&V report review

Questions?



The information in this presentation was compiled by Sameer R Pandey, EIT, CEM, LEED-AP Building Energy Solutions Provider, LLC